

KRISTA GALYEN, PhD

Vice President of Academic Services, iDesign | Adjunct Professor of Practice, Learning Technologies | Adjunct Assistant Professor, Research

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December 14, 2018

RE: Alexa Taylor

To Whom it May Concern:

I am writing this letter to express my support for Tana “Alexa” Taylor and her application for the Rocky Mountain Oracle Users Group (MOUG), Women in Technology Scholarship. I am an Adjunct Professor of Practice at the University of Missouri teaching both courses and involved with research on learning and design. I am also Vice President of Academic Services with iDesign, a company that works with higher education institutions around the country to design learning experiences and programs. As such, I have a wide array of experiences with learners and students. I have had the pleasure of teaching Alexa Taylor at the University of Missouri for the Fall 2018 term in the Course Rapid Development Tools.

Throughout my experience with Alexa, she has demonstrated creativity, drive, independence of thought, and also a strong drive to contribute and support her fellow classmates. Our class is highly collaborative; the course has a core foundation of rapid prototyping. This means that one needs to be open and vulnerable to critique, which is a difficult process. However, in doing so, one learns to embrace critique as a powerful form of growth and development in one’s career. Alexa embraced that fully, also demonstrating sensitive and insightful critiques for her peers during many rapid prototyping processes throughout the term.

Being able to embrace these processes, along with submitting assignments on time and overall accountability and responsibility, are core qualities of success in any environment. Alexa demonstrated success in them all, paired with creativity that I mentioned above. She has proven to work hard and is very detailed in her work.

This is not an easy class, and it requires grit and persistence, and Alexa succeeded with flying colors.

It is without reservation that I recommend Alexa Taylor for this scholarship.

Please do not hesitate to contact me if you have further questions.

Sincerely,



Krista Galyen, PhD
Vice President of Academic Services, iDesign
Adjunct Professor of Practice, College of Education, University of Missouri-Columbia
Adjunct Assistant Professor, Mission HydroSci, University of Missouri-Columbia

February 2018

To Whom It May Concern:

I am writing this letter of recommendation on behalf of my employee, Tana Alexa Taylor. I have worked with Alexa for nearly four years. She is a creative, entrepreneurial and effective employee. I am confident that she would make an excellent addition to your institution's student body.

Since joining our team, Alexa has grown in many ways, demonstrating her extraordinary ability to acquire knowledge and train content, to further skills and techniques, to develop relationships and to expand into a role.

The first iteration of her role as Manager, Technology Training and Development required her to perform onsite training across the United States and Canada. The training involved our customized database system. She quickly demonstrated her entrepreneurial nature and self-trained, as well as formulating the indicated methodology to train others effectively.

The nature of the audience changed significantly over these four years from primarily onsite to a combination of onsite and live remote webinars. She has been successful at developing techniques to assure engagement of the participants and to measure their acquisition of knowledge. In either setting, her classroom management style gets positive reviews from attendees and her team. She has managed her Training Team our training database, working through them to accomplish each task set before her, as well as coaching them to be as effective as they can be in their own presentations.

Alexa has also found success in working with her professional team. They often look to her to review content, to investigate challenges and to brainstorm ideas for improving the user experience. She demonstrates service excellence as a member of a customer-facing team. Because of her skills and those of her colleagues, each will be afforded new responsibilities this coming year and supporting the Federations as they make their new database their system of record.

Whenever her team has needed her, she has made herself available to facilitate our Ask the Expert sessions, coordinate the monthly newsletter, manage the collateral sharing website to ensure users have ease of access to materials, facilitated the user survey and their support requests, and many other services to empower users with information.

Finally, I believe that Alexa is an excellent professional and colleague and I know that your university would benefit from having her as a student. If given the opportunity, I am confident that Alexa would benefit in return and grow as a member of your institution's student body.

Thank you for your attention and consideration.

Sincerely,

Dana DeBlasi, BA, MS
Director, DMS Project Management
Jewish Federations of North America

Ardyth Hargis

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Dear RMOUG Scholarship Committee:

I am writing this letter to recommend Tana Alexa Taylor for the Rocky Mountain Oracle User Group Scholarship. I was her Intermediate Web Design Instructor last summer and closely followed her progress in this class.

As a student, Alexa demonstrated a love of learning and the level of commitment necessary to succeed in college and beyond. I am happy to be able to provide this recommendation for Alexa. As her academic record attests, Ms. Taylor received an A grade in my class at The University of Missouri. But she didn't just receive a good grade, she reached out continually to ask questions and further her learning. She would often provide samples of her work ahead of time and ask for advice or tips on web design, once going so far as to make two different versions of her website for consideration. Her self-starting nature and motivation are characteristics that led to her success in this course and will obviously bolster her success in the future.

As an educator who is committed to helping deserving students succeed, I strongly encourage you to consider her for the Rocky Mountain Oracle User Group Scholarship. Please do not hesitate in contacting me with any questions that you may have and let me know if I can provide any additional information in support of this deserving student. You may reach me at [REDACTED]

Thank you,

[REDACTED]

BRITTANY PASSER

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February 1, 2018

To Whom It May Concern:

I am writing to you today to recommend Alexa Taylor for admission into your graduate school program. I have known Mrs. Taylor for a number of years as I previously worked with her in my capacity as a human resources professional at Chuck Latham Associates, Inc. We have remained in contact after both of us decided to move away from that company.

Alexa has a number of strengths to offer. She is a passionate professional person who takes her responsibilities seriously. She is flexible and able to adapt in situations where a lot is coming at her from different directions. She is a self-starter who can get a task done with little direction, but can also be a proactive team player when needed.

Alexa has a positive attitude and personality that people just gravitate towards. She is a woman of many hats, and has the drive to accomplish anything she puts her mind to. I have the deepest, both professional and personal, respect for Alexa.

In conclusion, I would highly recommend Alexa Taylor for graduate school. She would be an extremely positive addition to your school. If you need any additional information, feel free to contact me by telephone or by emailing

Sincerely,



Brittany Passer

HR Generalist

E2 Consulting Engineers, Inc.

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SUMMIT CENTER

DeRosa Physical Therapy

To Whom It May Concern:

It is with pleasure that I write this letter of recommendation for Alexa Barrus. I have been the Office Manager of DeRosa Physical Therapy for over 4 years and have had the pleasure of working with Alexa for the past 1 ½ years of those 4 years.

Alexa's position within DeRosa Physical Therapy was primarily insurance accounts receivable. During this time Alexa was responsible for checking in patients, entering demographics, answering phones, making appointments, posting charges, checking insurance issues, posting insurance payments and Medicare compliance. These were just a few of the extra duties Alexa was responsible for at DeRosa Physical Therapy. Alexa's primary responsibility was to work our accounts receivable. She wrote appeals, re-billed insurance companies, corrected accounts and made sure insurance companies were paying us the correct rate for services rendered.

Alexa is always professional as she deals with patients, staff members as well as insurance companies. She is very detail orientated and takes pride in her job duties. She is always at work when she is scheduled to be as well as prompt and on time. She is able to handle the stresses of a busy practice and is able to multi task in order to make sure that all job duties are preformed. She is always willing to go above and beyond in order to help the patient as well as the clinic. Alexa has a good knowledge of her job duties and how her job affects the productivity of others. She is a team player and is always willing to help out where ever she is needed. Alexa has been a great addition to our team and has been able to pick up on her job duties, our computer system and insurance regulations with ease. She works very persistent and never gives up on collecting from the insurance carriers for correct payment.

This is a very busy practice and Alexa has been able to accomplish goals that we have set for her as well as the goals she sets for herself. Alexa is a professional that is honest, detail orientated, a hard worker, and a respectful person that will be missed from any organization that is lucky enough to have her work for them. Alexa has a positive attitude and it has been a great pleasure to be able to work with her.

Alexa is always willing to learn new tasks and continue to improve upon her own skills. She is not afraid to ask questions to make sure that she is accomplishing her tasks correctly.

If you have any further questions regarding Alexa's work ethic or her commitment to her responsibilities in this physical therapy practice, please feel free to contact me at 928-

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Sincerely,
Gary Eubanks
Business Office Manager